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**CITY OF SAN ANTONIO PURCHASING & GENERAL SERVICES DEPARTMENT**

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Issued By: TC  
BID NO.: A107-05

Date Issued: June 3, 2004  
Page 1 of 41

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**FORMAL INVITATION FOR BIDS  
ANNUAL CONTRACT FOR JANITORIAL SUPPLIES**

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**Sealed bids in triplicate**, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, will be received at the City Clerk, City Hall until 2:00 P.M. Central Time **June 25, 2004**.

The City of San Antonio Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the City Hall Annex, 131 W. Nueva, or by calling (210) 207-7260.

It is the policy of the City of San Antonio to involve qualified Small, Minority, Woman-owned, and local business in construction, procurement, professional services, and leases and concessions contracting. The City of San Antonio has established the following minority business enterprise (MBE), woman business enterprise (WBE), African-American business enterprise (AABE), and small business enterprise (SBE) utilization goals:

MBE Goal: 15% WBE Goal: 10%  
AABE Goal: 3% SBE Goal: 50%

This invitation includes the following:

Invitation for Bids

Specifications and General Requirements

Terms and Conditions of Invitation for Bids

Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: \_\_\_\_\_ Firm Name: \_\_\_\_\_  
(Please Print or Type)

Address: \_\_\_\_\_

Signature of Person Authorized to Sign Bid \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Please complete the following:

Prompt Payment Discount: \_\_\_\_\_% \_\_\_\_\_days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

\_\_\_\_ Non-minority \_\_\_\_ Hispanic \_\_\_\_ African-American \_\_\_\_ Other Minority (specify) \_\_\_\_\_  
\_\_\_\_ Female Owned \_\_\_\_ Handicapped Owned \_\_\_\_ Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: \_\_\_\_ Partnership \_\_\_\_ Corporation \_\_\_\_ Sole Proprietorship \_\_\_\_ Other (specify) \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**FOR CITY USE ONLY**

**AWARD**

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<b>Items Accepted:</b>	<b>Ordinance No:</b>	<b>Date:</b>	<b>Amount:</b>
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Approved: \_\_\_\_\_

**CITY OF SAN ANTONIO**

**TERMS AND CONDITIONS OF INVITATION FOR BIDS****READ CAREFULLY****1. GENERAL CONDITIONS**

Bidders are required to submit their bids upon the following expressed conditions:

- (a) Bidders shall thoroughly examine the drawings, specifications, schedule(s), instructions and all other contract documents.
- (b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment as required by the bid conditions. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
- (c) Bidders are advised that all City contracts are subject to all legal requirements provided for in the City Charter and/or applicable City Ordinances, state and federal statutes. Any bid, after being opened, becomes subject to the Open Information Act, Government Code Chapter 552, therefore bidders must clearly indicate any portion of the submitted bid that the bidder claims is not subject to public inspection under the Open Information Act.
- (d) No officer or employee of the City shall have a financial interest, direct or indirect, in any contract with the City, or shall benefit financially, directly or indirectly, in the sale to the City of any materials, supplies or services, except on behalf of the City as an officer or employee. This prohibition extends to the City Public Service Board, San Antonio Water System, and all City boards and commissions other than those which are purely advisory. In this instance a City employee is defined as any employee of the City who is required to file a financial involvement report pursuant to the City's ethics ordinance.

**2. PREPARATION OF BIDS**

Bids will be prepared in accordance with the following:

- (a) All information required by the bid form shall be furnished or the bid may be deemed non responsive. The bidder shall print or type name and manually sign the Invitation for Bids.
- (b) Where there is a discrepancy between the unit price and the extended price, the unit price shall prevail.
- (c) Any bid that is considered for award on an "all or none" basis must include a price quote for all units or line items. Any bid that is considered for award by each unit or line item must include a price for each unit or line item for which the bidder wishes to be considered. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be construed in the favor of the City.
- (d) Alternate bids may be allowed at the sole discretion of the City.
- (e) Bidders will neither include federal taxes nor State of Texas limited sales excise and use taxes in bid prices since the City of San Antonio is exempt from payment of such taxes. An exemption certificate will be signed by City where applicable upon request by bidder.

### 3. DESCRIPTION OF SUPPLIES

Any catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Each bid must clearly identify the proposed product, the quantity of the product, model, and type, as applicable. Prorata adjustments to packaging and pricing may be allowed at the sole discretion of the City.

### 4. ASSURANCE OF COMPLIANCE - EQUAL EMPLOYMENT OPPORTUNITY AND SMALL AND/OR MINORITY BUSINESS ADVOCACY REQUIREMENTS

It is the policy of the City of San Antonio that Small and/or Minority Business Enterprises shall have the maximum practicable opportunity to participate in the performance of public contracts. Bidder agrees that if this bid is accepted, he/she will not engage in employment practices which have the effect of discriminating against employees or prospective employees because of race, color, religion, national origin, sex, age, handicap or political belief or affiliation. In addition, bidder agrees, by submittal of this bid, that he/she will abide by all applicable terms and provisions of this Nondiscrimination Clause and the Small Business Advocacy Clause. These clauses are available in the City's Department of Economic and Employment Development and the City Clerk's Office.

### 5. SAMPLES, DEMONSTRATIONS AND TESTING

At the City's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested prior to award of the contract, upon delivery and/or at any point during the term of resulting contract. After notification, samples, demonstrations and/or testing must be provided within **ten** days. Failure to provide samples prior to award of contract will disqualify bidder from consideration. All samples (including return thereof), demonstrations and/or testing shall be at the expense of the bidder. Samples will be returned upon request; otherwise, samples will become property of the City of San Antonio, **ten** days after award of the contract.

### 6. SUBMISSION OF BIDS

- (a) **Bids in triplicate** shall be enclosed in sealed envelopes addressed to the City Clerk, City of San Antonio. The name and address of bidder, the date and hour of the bid opening, bid number and title of the bid solicitation shall be marked on the outside of the envelope(s).
- (b) Bids must be submitted on the forms furnished. Facsimile bids must be submitted in accordance with Par. 6 (a) above. Bids, however, may be modified provided such modifications are sealed and received by the City Clerk prior to the time and date set for the bid opening. However, the City of San Antonio shall not be responsible for lost or misdirected bids or modifications.
- (c) By submittal of this bid, bidder certifies to the best of his/her knowledge that all information is true and correct.

### 7. REJECTION OF BIDS

- (a) The City may reject a bid if:
  - 1. The bidder misstates or conceals any material fact in the bid; or
  - 2. The bid does not strictly conform to law or the requirements of the bid;
  - 3. The bid is conditional, except that the bidder may qualify the bid for acceptance by the City on an "All or None" basis or a "Low Item" basis. An "All or None" basis bid must include all items upon which bids are invited.

- (b) In the event that a bidder is or subsequently becomes delinquent in the payment of his, her or its City taxes, including state and local sales taxes, such fact shall constitute grounds for rejection of the bid, or if awarded the bid, for cancellation of the contract. However, the City reserves the right to deduct any delinquent taxes from payments that the City may owe to the delinquent bidder as a result of such contract.
- (c) The City may, however, reject all bids whenever it is deemed in the best interest of the City to do so, and may reject any part of a bid unless the bid has been qualified as provided in Par. 7 (a) 3 above. The City at its sole discretion may also waive any minor informalities or irregularities in any bid, to include failure to submit sufficient bid copies, failure to submit literature or similar attachments, or business affiliation information.

## **8. WITHDRAWAL OF BIDS**

Bids may not be withdrawn after the time set for the bid opening, unless approved by the City Council.

## **9. LATE BIDS OR MODIFICATIONS**

Bids and modifications received after the time set for the bid opening will not be considered.

## **10. CLARIFICATION TO BID SPECIFICATIONS**

- (a) If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, other bid documents, or any part thereof, he/she may submit to the City Director of Purchasing on or before seven calendar days prior to scheduled opening, a request for clarification. All such requests for information shall be made in writing and the person submitting the request will be responsible for its prompt delivery. Any interpretation of the bid, if made, will be made only by Addendum duly issued. A copy of such Addendum will be mailed or delivered to each person receiving bids. The City will not be responsible for any other explanation or interpretation of the proposed bid made or given prior to the award of the contract. Any objections to the specifications and requirements as set forth in this bid must be filed in writing with the Director of Purchasing on or before **seven** calendar days prior to the scheduled opening.
- (b) The City reserves the right to request clarification to assist in evaluating the bidder's response when the bid response is unclear with respect to product pricing, packaging or other factors. The information provided is not intended to change the bid response in any fashion and such information must be provided within **two** days from request.

## **11. DISCOUNTS**

- (a) Prompt payment discounts will be considered in making the award provided the period of the discount offered is sufficient to permit payment within such period in the regular course of business (minimum ten days).
- (b) In connection with any discount offered, time will be computed from the date of receipt of supplies or services, or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date of mailing of the check.

## **12. AWARD OF CONTRACT**

- (a) Per Section § 252.043 of the Texas Local Government Code, the contract will be awarded to either the lowest responsible bidder or to the bidder who provides goods and/or services at the best value for the City. In determining best value, the City may consider price, reputation, quality, past relationship with City, SBEDA requirements, long term cost and any other relevant factors.

- (b) The City reserves the right to accept any item or group of items on this bid, unless the bidder qualifies his/her bid by specific limitations. Re Par.7 (a) 3 above.
- (c) A written award of acceptance (manifested by a City Ordinance) and appropriation mailed or otherwise furnished to the successful bidder results in a binding contract without further action by either party.
- (d) The City of San Antonio reserves the right to utilize previous purchases as a basis for evaluation of bids when future usages are unable to be determined.
- (e) Breaking of tie bids shall be in accordance with the Texas Local Government Code § 271.901.
- (f) Although the information furnished to bidders specified the approximate quantities needed, based on the best available information where a contract is let on a unit price basis, payment shall be based on the actual quantities supplied. The City reserves the right to delete items, prior to the awarding of the contract, and purchase said items by other means; or after the awarding of the contract, to increase or decrease the quantities bid in accordance with § 252.048 of the Texas Local Government Code. No changes shall be made without written notification of the City.

### 13. CONTRACT TERMINATION

#### TERMINATION-BREACH:

- (a) Should vendor fail to fulfill in a timely and proper manner, as determined solely by the Director of Purchasing & General Services, its obligations under this contract, or violate any of the terms of this contract, the City shall have the right to immediately terminate the contract. Notice of termination shall be provided in writing to the contractor, effective upon the date set forth in the notice. Such termination shall not relieve the vendor of any liability to the City for damages sustained by virtue of any breach by the vendor.

#### TERMINATION-NOTICE:

- (b) Either party may cancel the contract at any time after award. The City shall be required to give the vendor notice **thirty** days prior to the date of cancellation of the contract. The vendor shall be required to give the City written notice **sixty** days prior to the date of cancellation of the contract.

#### TERMINATION-FUNDING:

- (c) City retains the right to terminate this contract at the expiration of each of City's budget periods. This contract is conditioned on a best efforts attempt by City to obtain and appropriate funds for payment of any debt due by City herein.

### 14. DELIVERY OF GOODS/SERVICES

- (a) All materials are to be delivered F.O.B., City of San Antonio's designated facility.
- (b) Delivery dates pertaining to this invitation must be clearly stated in the bid form where required and include weekends and holidays. Failure to comply with this requirement may be a cause for disqualification of the bid. Unless otherwise specified, delivery at the earliest date is required. The bidder will clearly state in the bid the time required for delivery upon receipt of contract or purchase order. Proposed delivery time must be specific and such phrases "as required", "as soon as possible" or "prompt" may result in disqualification of the bid.
- (c) Upon award of a contract, the vendor is obligated to deliver the goods to the destination specified in the Invitation for Bids or the Purchase Order and bears the risk of loss until delivery. If this Invitation for Bids or Purchase Order does not contain delivery instructions, bidders shall request instructions in writing

from the Director of Purchasing. If the delivery instructions contained in the Invitation for Bids allocate delivery costs and risks in a manner contrary to this section, the provisions of this Invitation for Bids shall prevail.

- (d) When delivery is not met as provided for in the contract, the Purchasing Department reserves the right to make the purchase on the open market, with any cost in excess of the contract price paid by the vendor, in addition to any other damages, direct or consequential, incurred by the City as a result thereof. In addition, failure of the vendor to meet the contract delivery dates will be cause for removal of the vendor from the City's list of eligible bidders as determined by the Purchasing & General Services Department.

## **15. PERFORMANCE DEPOSIT**

- (a) The following provisions shall apply only when a performance deposit is specified as required in this Invitation for Bids.
- (b) The successful vendor must furnish the City of San Antonio with a performance deposit in the amount set forth in the Invitation For Bids. This deposit is not to be submitted with the bid, but must be presented to the Purchasing & General Services Department within **ten** days from request.
- (c) The City of San Antonio will not enter into a contract or issue a purchase order until the successful vendor has complied with the performance deposit provisions.
- (d) The performance deposit shall be in the form of a performance bond (in a form acceptable to the City Attorney), cashier's check, certified check upon a state or national bank or trust company, or a check on such bank or trust company signed by a duly authorized officer thereof (checks to be drawn payable to the City of San Antonio), or a Certificate of Deposit from such bank or trust company assigned to the City of San Antonio, or an irrevocable letter of credit from a state or national bank or trust company.
- (e) The performance deposit of the successful vendor shall be returned by the City upon completion of the contract and final acceptance of all items in accordance with conditions thereof.
- (f) Failure of successful vendor to perform any of the services required by this contract within **ten** days of receipt of written demand for performance from City, or failure of vendor to correct or replace defective goods or products within **ten** days from receipt of written demand therefore, shall constitute a total breach of this contract and shall cause this contract to terminate immediately upon the expiration of the ten day period. In the event of such termination, the performance deposit shall be retained by the City of San Antonio as liquidated damages, based upon mutual agreement and understanding between vendor and City at the time this bid is solicited, submitted and accepted, that the City of San Antonio is a governmental agency engaged in public projects, and that the measurement of damages, which might result from a breach of the terms and specifications herein is difficult or impossible to determine. However, the Director of Purchasing & General Services with the concurrence of the City Manager, may return all or part of the performance deposit to the vendor if the Director determines, in the Director's sole discretion, that the failure to perform the conditions of this contract was the result of acts or events over which the vendor had no control. The determination shall then be final and binding on all parties.

## **16. INDEPENDENT CONTRACTOR**

It is expressly understood and agreed by both parties hereto that the City is contracting with the successful vendor as an independent contractor. The parties hereto understand and agree that the City shall not be liable for any claims which may be asserted by any third party occurring in connection with the services to be performed by the successful vendor under this contract and that the successful vendor has no authority to bind the City.

## **17. BID RESULT REQUEST**

Any party who wishes to be provided documents relating to the bid results shall make a request in writing. Pursuant to state law, the City may assess a fee in order to recoup the cost related to providing the requested information. Bid Tabulations are also available on the City's website at [www.sanantonio.gov](http://www.sanantonio.gov) under City Bids, Tabulations.

## 18. PATENTS/COPYRIGHTS

The successful vendor agrees to indemnify and hold the City harmless from any claim involving patent infringement or copyrights on goods supplied.

## 19. INDEMNITY

- (a) **CONTRACTOR** covenants and agrees to **FULLY INDEMNIFY** and **HOLD HARMLESS**, the **CITY** and the elected officials, employees, officers, directors, and representatives of the **CITY**, individually or collectively, from and against any and all costs, claims, liens, damages losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, personal injury or death and property damage, made upon the **CITY**, directly or indirectly arising out of resulting from or related to **CONTRACTOR'S** activities under this **CONTRACT**, including any acts or omissions of **CONTRACTOR**, any agent, officer, director, representative, employee, consultant or subcontractor of **CONTRACTOR**, and their respective officers, agents, employees, directors and representatives while in the exercise or performance of the rights or duties under this **CONTRACT**, all without, however, waiving any governmental immunity available to the **CITY** under Texas Law and without waiving any defenses of the parties under Texas Law. The provisions of this **INDEMNIFICATION** are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity. **CONTRACTOR** shall promptly advise the **CITY** in writing of any claim or demand against the **CITY** or **CONTRACTOR** known to **CONTRACTOR** related to or arising out of **CONTRACTOR'S** activities under this **CONTRACT** and shall see to the investigation and defense of such claim or demand at **CONTRACTOR'S** cost. The **CITY** shall have the right, at its option and at its own expense, to participate in such defense without relieving **CONTRACTOR** of any of its obligations under this paragraph.
- (b) It is the **EXPRESS INTENT** of the parties to this contract, that the **INDEMNITY** provided for in this section, is an **INDEMNITY** extended by **CONTRACTOR** to **INDEMNIFY**, **PROTECT** and **HOLD HARMLESS** the **CITY** from consequences of the **CITY'S OWN NEGLIGENCE**, provided however, that the **INDEMNITY** provided for in this section **SHALL APPLY** only when the **NEGLIGENT ACT** of the **CITY** is a **CONTRIBUTORY CAUSE** of the resultant injury, death, or damage, and shall have no application when the negligent act of the **CITY** is the sole cause of the resultant injury, death, or damage. **CONTRACTOR** further **AGREES TO DEFEND, AT ITS OWN EXPENSE** and **ON BEHALF OF THE CITY AND IN THE NAME OF THE CITY**, any claim or litigation brought against the **CITY** and its elected officials, employees, officers, directors and representatives, in connection with any such injury, death, or damage for which this **INDEMNITY** shall apply, as set forth above.

## 20. INSURANCE

If required, specific insurance provisions will be included in bid specifications. An original, certified copy of an insurance certificate must be submitted within **ten** days from request. The successful vendor will be required to maintain, at all times during performance of the contract, the insurance detailed in bid specifications. Failure to provide this document may result in disqualification of bid.

## 21. ACCEPTANCE BY CITY

The City shall have a reasonable time (but not less than 30 days) after receipt to inspect the goods and services tendered by vendor. The City at its option may reject all or any portion of such goods or services which do not, in City's sole discretion, comply in every respect with all terms and conditions of the contract. The City may

elect to reject the entire goods and services tendered even if only a portion thereof is nonconforming. If the City elects to accept nonconforming goods and services, the City, in addition to its other remedies, shall be entitled to deduct a reasonable amount from the price thereof to compensate the City for the nonconformity. Any acceptance by the City, even if non-conditional, shall not be deemed a waiver or settlement of any defect in such goods and services.

## **22. WARRANTY**

The supplies or services furnished under this contract shall be covered by the most favorable commercial warranties given to any customer for same or similar supplies or services.

## **23. CHANGE ORDERS**

No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders will be made in writing by the City of San Antonio Purchasing & General Services Department.

## **24. ASSIGNMENT**

The successful vendor shall not sell, assign, transfer or convey this contract in whole or in part, without the prior written consent of the City of San Antonio Purchasing & General Services Department. Any such assignment or transfer shall not release vendor from all contractual obligations.

## **25. INTERLOCAL PARTICIPATION**

- (a) The City may, from time to time, enter into Interlocal Cooperation Purchasing Agreements with other governmental entities or governmental cooperatives (hereafter collectively referred to as "Entity" or "Entities") to enhance the City's purchasing power. At the City's sole discretion and option, City may inform other Entities that they may acquire items listed in this Invitation for Bids (hereafter "IFB"). Such acquisition(s) shall be at the prices stated herein, and shall be subject to bidder's acceptance. Entities desiring to acquire items listed in this IFB shall be listed on a rider attached hereto, if known at the time of issuance of the IFB. City may issue subsequent riders after contract award setting forth additional Entities desiring to utilize this bid. VENDOR shall sign and return any subsequently issued riders within **ten** calendar days of receipt.
- (b) In no event shall City be considered a dealer, remarketer, agent or other representative of Vendor or Entity. Further, City shall not be considered and is not an agent; partner or representative of the Entity making purchases hereunder, and shall not be obligated or liable for any such order.
- (c) Entity purchase orders shall be submitted to Vendor by the Entity.
- (d) Vendor authorizes City's use of Vendor's name, trademarks and Vendor provided materials in City's presentations and promotions regarding the availability of use of this contract. The City makes no representation or guarantee as to any minimum amount being purchased by City or Entities, or whether Entity will purchase utilizing City's contract.

**CITY WILL NOT BE LIABLE OR RESPONSIBLE FOR ANY OBLIGATIONS, INCLUDING, BUT NOT LIMITED TO, PAYMENT, AND FOR ANY ITEM ORDERED BY AN ENTITY OTHER THAN CITY.**

## **26. QUESTIONS**

Questions regarding interpretation of bids, bid results or bid awards should be directed to the Purchasing & General Services Department at (210) 207-7260 and referenced by bid number.



## SPECIFICATIONS AND GENERAL REQUIREMENTS

**PERIOD OF CONTRACT:** Contract shall be for the period beginning October 1, 2004 and terminating September 30, 2005.

The City of San Antonio reserves the right to extend the contract period for two (2) additional one (1) year based on the initial bid submitted, upon mutual consent of the City of San Antonio and the contractor.

**SCOPE:** The City of San Antonio is soliciting bids for a Contractor to provide janitorial disinfectants, cleaners and supplies in accordance with the specifications listed herein. This contract will be utilized for the maintenance and upkeep of City facilities.

### STANDARD REQUIREMENTS

1. Prospective bidders must prove beyond any doubt to the City Purchasing Manager that they are duly qualified, capable, bondable, etc. to fulfill and abide by the specifications herein listed.
2. When contractor cannot abide by terms and conditions in fulfilling the contract, contractor must supply service or supplies from other sources at the contract price. If contractor delays in the above, the City reserves the right to purchase on the open market and charge contractor the difference between contract price and the purchase price.
3. The Annual Contract shall include the following terms and conditions:
  - a. An Annual Contract purchase order will be issued for each City agency authorized to place orders against this annual contract. This contract purchase order will not list individual items or prices. Vendor must have the Contract Purchase Order before making any delivery. Payment will be made by the City on a monthly basis.
  - b. All invoices must be submitted in duplicate and show each purchase order number and corresponding City agency. Invoices must be legible. Items billed on invoices must be specific as to applicable stock, manufacturer, catalog or part number (if any). All items must show unit prices or otherwise specified. If prices are based on discounts from list, then list prices, discounts in terms of percentage, and net prices must be shown. If prices are based on list prices basis, then the list prices, the "plus" in terms of percentage, and net unit prices, extensions and net total prices must be shown. In connection with any term discount offered, time will be computed from the first of the month following receipt of supplies or services, or a correct invoice. Payment is deemed to be made on the date of mailing of the check. (Paragraph 9B on the Terms and Conditions of Invitations for Bids is hereby deleted.)
  - c. Bidders' facilities, equipment, and delivery times shall be used as a determining factor in making the bid award. All bidders may be subject to inspection of their facilities and equipment.
4. **REVISION OF UNIT PRICES:** Prices quoted must be firm for the first year of the initial contract period. Thereafter, prices are subject to revision only once per six (6) months with proof of a national price change. (NOTE: Payment discounts accepted as part of the initial bid award are not subject to revision and shall remain firm regardless of proposed unit price revisions.) A written notice stipulating in detail the price revision as well as documentation from the manufacturer, must be furnished to the City before revised prices go into effect. Manufacturer documentation must include the contractor's original cost of item at the time of bid submission as well as documentation from the manufacturer indicating the contractor's new cost with the effective date of increase. Delivery and other cost factors

will not be considered as justification for increase. All such requests for price increases and/or decreases must be submitted in writing to the City of San Antonio, Purchasing and General Services Department with copies of documentation from manufacturer supporting proposed increases and decreases. Should the City determine that the price increase is not acceptable, the City shall reserve the right to cancel said item(s) from the contract. As an additional option upon approval by the City, the contractor may offer an acceptable replacement item at the original bid price.

5. The City reserves the right to extend the term of the contract in 30 day increments, not to exceed 90 days total with written notice to the vendor; provided, that the City shall give the vendor a preliminary written notice of its intent to extend at least 10 days before the contract expires. The preliminary notice does not commit the City to an extension.
6. Under this bid, the City reserves the right to reject any bids and to waive irregularities and any requirements of the bid if deemed to be in the best interest of the City.
7. Award shall be made on a low item basis.

#### GENERAL CONDITIONS:

##### 1. QUANTITIES:

The quantities shown are estimates only and in no way are binding upon the City of San Antonio. Estimated quantities will be used for the purpose of evaluation. The City may increase or decrease quantities as needed.

##### 2. LITERATURE:

Descriptive literature and Material Safety Data Sheets (MSDS) are to be submitted with bid submission. Failure to do so may result in rejection of bid.

##### 3. DELIVERY:

Deliveries will be made on an "As Needed" basis. Bids that specify a minimum order requirement shall be subject to rejection.

All prices will be quoted F.O.B. destination, inside delivery to City of San Antonio facility, freight prepaid. Successful bidder shall be responsible for furnishing necessary personnel or equipment and/or making necessary arrangements to off load merchandise at City facility.

The City of San Antonio is not obligated and will not provide support in the form of personnel or equipment to transfer merchandise to and/or from tailgate of delivery vehicle.

Carrier must provide a minimum of a 24-hour notice before delivery.

##### 4. MATERIAL SAFETY DATA SHEETS:

The appropriate Material Safety Data Sheet(s) (MSDS) will be required for all shipments, initial and/or backorders. Shipments that fail to include the appropriate MSDS sheet(s) will not be accepted.

5. PRODUCT LABELING:

All products received must include an active ingredients label on each container.

6. ALTERNATE PACKAGING

Bidders are encouraged to bid on package sizes as specified. However, where alternate packaging is necessary, it should be relatively equivalent, e.g. 14 oz. vs. 16 oz. In addition, if alternate packaging is quoted, bidders are required to state specifically what is being offered. If this information is omitted, it will be assumed and will become the responsibility of the successful bidder to provide the product packaged as stated on the bid.

7. SAMPLES:

As part of the evaluation process, samples will be requested and must be provided within ten calendar days at no expense to the City of San Antonio. Failure to provide samples will eliminate vendors from bid consideration.

8. Evaluation (where applicable) will include use cost. Use cost will be determined by using the following formula:

Parts Cleaner + Parts Water = Ounces of Cleaner Per Gallon of Water

Price Per Gallon divided by Parts Cleaner + Parts Water = Use cost per Gallon

9. METHODS OF SAMPLING AND INSPECTION

Sampling - At the option of the City, representative samples shall be taken in the presence of the manufacturer's agent from deliveries made under this invitation and submitted to tests by the City. Failure of any samples so taken to comply with the specification requirements shall be cause for cancellation of contract. Inspection - Physical inspection of package, condition, quantity and labeling shall be made at the point of delivery by the City.

10. ACCOUNT REPRESENTATIVE

Bidder shall list the account representative information that would service the City's account if awarded this contract.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Office Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

PRICE SCHEDULE

<u>ITEM</u>	<u>ESTIMATED ANNUAL QUANTITY</u>	<u>DESCRIPTION</u>
1	1,500 each	Quaternary Germicidal Cleaner, One Gallon Container. Dilution Ratio: 1:64. Must be EPA registered for germicidal activity. Packaged 6 one-gallon containers per case. Cleaning Ideas QUAT 267 or Approved Equal.

PRICE: \$\_\_\_\_\_ per Each.

PRICE: \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_ DILUTION RATIO: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

2	6,000 each	All Purpose Foaming Action Cleaner, minimum 19 oz Pressurized Aerosol Container. Cleaner must be safe for all washable surfaces, ammoniated and capable of cleaning glass effectively. Aero 4665 Multi-Purpose Cleaner or Approved Equal.
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PRICE: \$\_\_\_\_\_ per Each.

PRICE: \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**3**                      500 each                      Glass Cleaner, One-Gallon Size Container.  
Ready-To-Use, No Ammonia. Windex Brand or Approved Equal.

PRICE:        \$\_\_\_\_\_ per Each.

PRICE:        \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**4**                      500 each                      Light Foaming Glass Cleaner, minimum 18.5 oz Aerosol Can.  
Clindo Brand or Approved Equal.

PRICE:        \$\_\_\_\_\_ per Each.

PRICE:        \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**5**                      3,564 each                      Bleach, 6% Concentrate, 96-ounce Plastic Container.  
Gallon size containers will not be accepted.

PRICE:        \$\_\_\_\_\_ per Each.

PRICE:        \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**6**                      1,700 each                      Scouring Powder, 16 oz. Container.  
Ajax, Comet or Approved Equal.

PRICE:            \$\_\_\_\_\_ per Each.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**7**                      500 cases                      Laundry Detergent, Institutional Formula.  
Packaged 42.5g/1.5oz per pack, 100 packs per case.  
Tide or Approved Equal.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**8**                      800 each                      Furniture Polish, minimum 16 oz Aerosol Can.  
Lemon Pledge or Approved Equal.

PRICE:            \$\_\_\_\_\_ per Each.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**9**                      800 each                      Polish, Metal, Stainless Steel and Aluminum, minimum 18 oz.  
Pressurized Can.

PRICE:        \$ \_\_\_\_\_ per Each.

PRICE:        \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**10**                      350 each                      Oven & Grill Cleaner, minimum 19 oz. Aerosol Can.

PRICE:        \$ \_\_\_\_\_ per Each.

PRICE:        \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**11**                      500 each                      Chamois Cleaner, One-Gallon Container.  
Packaged 6 per case.

PRICE:        \$ \_\_\_\_\_ per Each.

PRICE:        \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**12**                      3,000 each                      Lavatory Cleaner, Quart Size Container.  
Product must be non-abrasive, contain less than 20% phosphoric acid base and have an EPA approval. Hydrochloric acid base products will not be accepted. Packaged 12 per case.  
Cleaning Ideas Lime Gone or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**13**                      1,000 each                      Acid-Free Bathroom Cleaner, Quart Container.  
Product must contain a disinfectant, deodorant, mildewstat, virucide, and fungicide. Product must also be EPA approved and contain a C-2 classification for use in toilets and/or dressing rooms. Cleaner must have a free flowing viscosity and a PH level of 11.5 – 12.5.

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**14**                      250 boxes                      Toilet Bowl Deodorant, Block Wired, 4 oz., 100% Paradichlorobenzene.  
Packaged 12 blocks per box, 12 boxes per case.

PRICE:            \$ \_\_\_\_\_ per Box.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER BOX: \_\_\_\_\_                      NO. BOXES PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.



**15**                      250 boxes                      Para Urinal Screen with Deodorizer Block. Product must have a 100% Paradichlorobenzene deodorant pass block; block net weight: 4 oz. Packaged 12 per box.

PRICE:            \$\_\_\_\_\_ per Box.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER BOX: \_\_\_\_\_

NO. BOXES PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**16**                      500 boxes                      Para Deodorant Urinal Cake, 100% Paradichlorobenzene, 4 oz. Packaged 12 per box.

PRICE:            \$\_\_\_\_\_ per Box.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER BOX: \_\_\_\_\_

NO. BOXES PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**17**                      290 boxes                      Deodorant, Odor Control With Pull-Up Wick, 1.5 oz Bottle. Box shall contain a variety of fragrances. Packaged 12 bottles per box, 144 bottles per case.

PRICE:            \$\_\_\_\_\_ per Box.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER BOX: \_\_\_\_\_

NO. BOXES PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**18**                      3,500 each                      Aerosol Air Freshener, minimum 15 oz. Pressurized Aerosol Container. Must be Volitate Organic Compound (VOC) compliant. Items containing Chlorofluorocarbon CFC's will not be accepted. Apple-Delite Brand or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**19**                      1,300 each                      Liquid Hand Soap, One-Gallon Container. Product must contain a perfumed fragrance, lanolin and approximately 8% PH balance of synthetic detergent. Item will be utilized in liquid soap dispensers. Elite Brand With Extra Viscosity or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**20**                      12 cases                      Bar Hand Soap, approximately 3.1 oz individually wrapped bar. Packaged 192 bars per case. Ivory Brand or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**21**                      2,200 each                      Mechanic's Hand Soap, approximately 4.2 oz. Bar.  
Lava or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**22**                      420 each                      Spot Remover, approximately 20 oz. Pressurized Can.  
Product must be capable of removing oil and grease stains.  
Mark # 1 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**23**                      25 each                      Dust Mop Treatment, Crystal Clear, One-Gallon Container

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**24**                      20 each                      Sweeping Compound, 50 lb. Sack. Treated for use on Dry Floors.

PRICE:            \$\_\_\_\_\_ per Each.

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**25**                      45 each                      Defoamer, Silicone Based, Anti-Foam Product, One-Gallon Container.  
Product must be water-soluble, have a floral bouquet fragrance and be  
completely rinse-able. Product must also have a minimum specific  
gravity of 1.0 and approximately 7.5-8.0 PH level.

PRICE:            \$\_\_\_\_\_ per Each.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**26**                      30 each                      Carpet Extraction Shampoo, Low Foaming, One-Gallon Container.  
For use in steam or hot water equipment. Product must be water-soluble  
and be completely rinse-able. Product must also have an approximate  
specific gravity of 1.026 and approximately 9.5-10.0 PH level for 1%  
solution. Dilution ratio shall be 64:1.

PRICE:            \$\_\_\_\_\_ per Each.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_ DILUTION RATIO: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**27**                      65 each                      Spot and Stain Remover, One-Gallon Container.  
Product must be capable of removing stains from carpet and/or rugs caused by oil, grease, coffee, crayon, ballpoint pen, soft drink, etc... Product must be non-flammable, water-soluble, have a floral bouquet fragrance and be completely rinse-able. Product must also have an approximate specific gravity of 1.046 and approximately 9.5-10.0 PH level for 1% solution. Dilution ratio shall be 16:1.  
Traffic Lane or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_ DILUTION RATIO: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**28**                      30 cases                      Sanitary Napkins. Packaged 250 per Case.  
Stayfree #4, Kotex #704 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**29**                      20 cases                      Sanitary Napkins. Packaged 250 per Case.  
Product must fit into a KM 7-11 vending machine.  
Stayfree #8, Modess #8 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**30**                      30 cases                      Tampons, Regular Absorbency with Cardboard Applicator. Packaged in vending tube; 500 tampons per case.  
Tampax # 1462 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**31**                      600 each                      Residual Bug and Ant Killer, minimum 16 oz. Pressurized Can.

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**32**                      350 each                      Insect Repellant (Mosquitoes), minimum 11 oz. Pressurized Can.  
Suitable for application to skin; Unscented.  
OFF or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRICE:            \$ \_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**33**                      50 each                      Liquid Bug Killer with in cap plastic sprayer, One-Gallon Container.

PRICE:            \$\_\_\_\_\_ per Each.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**34**                      500 each                      Wasp Insecticide, Long Range Jet Spray, minimum 16 oz. Pressured Can.

PRICE:            \$\_\_\_\_\_ per Each.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

CONTAINER SIZE / NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**35**                      6,000 each                      Scrub Sponge, approximately 3-½" x 6" with scouring pad.

PRICE:            \$\_\_\_\_\_ per Each.

PRICE:            \$\_\_\_\_\_ per Case.

NO. PER CASE: \_\_\_\_\_

SPONGE DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

36	3,000 each	Sponge, Large Cellulose. Approximately 7" x 5".
PRICE:	\$_____ per Each.	PRICE: \$_____ per Case.
NO. PER CASE: _____		
SPONGE DIMENSIONS: _____		
BRAND NAME: _____		
PRODUCT NUMBER: _____		
MANUFACTURER: _____		
Delivery will be made within _____ calendar days after receipt of order.		

37	300 each	Toilet Bowl Brush with Wooden Handle. Overall dimensions: approximately 20"; constructed of durable polypropylene, non-scratching fibers, and a wire twisted bowl brush.
PRICE:	\$_____ per Each.	
PRODUCT DIMENSIONS: _____		
BRAND NAME: _____		
PRODUCT NUMBER: _____		
MANUFACTURER: _____		
Delivery will be made within _____ calendar days after receipt of order.		

38	400 each	Toilet Bowl Hand Mop. Product shall have a white linear polyethylene handle that is approximately 12" long and an approximate 4-1/2", 100% acrylic fiber head.
PRICE:	\$_____ per Each.	
PRODUCT DIMENSIONS: _____		
BRAND NAME: _____		
PRODUCT NUMBER: _____		
MANUFACTURER: _____		
Delivery will be made within _____ calendar days after receipt of order.		



**39**                      75 each                      Toilet Bowl Brush. Handle shall be curved, white plastic with hanging slot brush head. Overall length shall be a minimum 4-3/4" x 4-1/2", minimum 19-1/2" fiber trim, approximately 2" diameter with approximately 65 Tufts per brush.

PRICE:            \$\_\_\_\_\_ per Each.

BRUSH DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**40**                      50 each                      Counter Brush, approximately 8-10" Bristle. Brush shall have a high-lite bristle with flagged PVC border. Bristle length and thickness shall be approximately 3" each.

PRICE:            \$\_\_\_\_\_ per Each.

BRUSH DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**41**                      25 each                      Brush, Floor/Deck, Block-type with 2 Tapered Holes for 1-1/8" Diameter Handle; Block Size: 3" x 10", Top Grade Palmetto Fiber Bristle.

PRICE:            \$\_\_\_\_\_ per Each.

BRUSH DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**42**                      65 packages                      Steel Wool, Grade # 3, One-Pound (1 lb.) Package.

PRICE:            \$\_\_\_\_\_ per Package.

NET WEIGHT: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**43**                      144 each                      Dustpan, Heavy Duty Metal with 12" Short Handle, Black.

PRICE:            \$\_\_\_\_\_ per Each.

DUSTPAN DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**44**                      216 each                      Bucket, 14 Quart Plastic with Pouring Spout.  
Rubbermaid Brute # 2614 or Approved Equal.

PRICE:            \$\_\_\_\_\_ per Each.

BUCKET SIZE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**45**                      30 each                      Bucket, 12 Quart, Galvanized, Heavy Duty.

PRICE:            \$\_\_\_\_\_ per Each.

BUCKET SIZE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**46**                      75 each                      Mop Bucket on 3" Casters, 26-35 Quart, Plastic, Yellow.  
Rubbermaid # 7570 or Approved Equal.

PRICE:                      \$\_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**47**                      85 each                      Mop Wringer, Squeeze-type for 26-35 Quart Mop Bucket, Yellow.  
Individually Boxed; For use with a 12-32 oz. mop head.  
Rubbermaid # 6127 or Approved Equal.

PRICE:                      \$\_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**48**                      80 each                      Mop Bucket/Wringer Combo, 26-35 Quart. For use with a 12-32 oz.  
mop head. Rubbermaid # 7580 or Approved Equal.

PRICE:                      \$\_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**49**                      150 each                      Waste Receptacle/Container with Lid, 32 Gallon, Round, Unbreakable,  
Heavy Duty Plastic, Gray.  
Rubbermaid Brute # 2632 & # 3631 or Approved Equal.

PRICE:                      \$\_\_\_\_\_ per Each.

CONTAINER SIZE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**50**                      20 each                      Waste Receptacle/Container with Lid, 20 Gallon, Round, Unbreakable,  
Heavy Duty Plastic, Gray.  
Rubbermaid Brute # 2620 & # 3619 or Approved Equal.

PRICE:            \$\_\_\_\_\_ per Each.

CONTAINER SIZE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**51**                      25 each                      Caddy Bag. Must fit 44-Gallon Mobile Waste Receptacle/Container.  
Bag shall include adjustable buckles and bottom strap.  
Brute # 2643 or Approved Equal.

PRICE:            \$\_\_\_\_\_ per Each.

BAG DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**52**                      100 each                      Window Squeegee, 8" Wide (less tapered end wooden handle).  
Continental # 21170650/2470 or Approved Equal.

PRICE:                      \$\_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**53**                      40 each                      Floor Squeegee, 24" (less tapered end wooden handle).

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**54**                      20 each                      Floor Squeegee, 36" (less tapered end wooden handle).  
White Mop Wringer Co. # 36-222 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**55**                      500 each                      Warehouse Broom, Heavy Duty. Broom shall be 42" L x 1-1/8" D with  
a lacquered wooden handle, and have metal band with four rows of  
stitching.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**56**                      90 each                      Push/Street Broom, African Bassine, 16” - 18”. Broom shall have a  
bristle trim of approximately 6-1/4”

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**57**                      30 each                      Push Broom, 18”, Nylon and Horse Hair or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**58**                      288 each                      Push Broom, 24”, Nylon and Horse Hair or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**59**                      30 each                      Push Broom, 36", Satin Exploded Tip, Plastic Bristles or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**60**                      1,700 each                      Wet Mop Head, 16 oz., Rayon, Must have a 4 ½" x 5 ½" headband.  
#16 Mop Head is not acceptable.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**61**                      3,000 each                      Wet Mop Heads, 24 oz., Rayon, Must have a 4 ¾" x 6" headband.  
#24 Mop Head is not acceptable.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**62**                      500 each                      Wet Mop Head, 32 oz., Rayon, Must have 4 ¾" x 6 ½" headband.  
#32 Mop Head is not acceptable.

PRICE:              \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**63**                      860 each                      Dust Mop Head, Disposable, 24" x 5", Pre-Treated, Full-tie Backing,  
Cotton and Rayon or Synthetic Blend.  
Packaged 12 per case.

PRICE:              \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**64**                      240 each                      Dust Mop Frame and Handle, 60" Wooden, 24" x 5" Metal Frame with  
Swivel Snap, Lacquered or Varnish-type Sealer Finish.

PRICE:              \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.



**65**                    432 each                    Broom Handle, Wooden, Tapered End, No Threads, 1-1/8" x 60",  
Lacquered or Varnish-type Sealer Finish.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**66**                    342 each                    Broom Handle, Wooden, Threaded End, 15/16" x 60", Varnish-type  
Sealer Finish.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**67**                    432 each                    Broom Handle, Wooden, Metal Tip Threaded, 15/16" x 60", Varnish-  
type Sealer Finish.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**68**                      600 each                      Mop Handle, Wooden, Quick Change for 24 oz. Mop Head, approximately 60" overall length; Varnish-type Sealer Finish.

PRICE:              \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**69**                      350 each                      Mop Handle, Wooden with Metal Stirrup for Wet Mop, 1-1/8" Diameter, 54" Long with Adjustable Metal Holder for Wet Mop; 61" overall length. Handle must have a heavy duty, one-piece, steel rod yoke, which will securely hold mop head with a 5" headband, Varnish-type Sealer Finish.

PRICE:              \$ \_\_\_\_\_ per Each.

PRODUCT DIMENSIONS: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**70**                      500 each                      Plastic Bottle with Lid, 5-Gallon.

PRICE:              \$ \_\_\_\_\_ per Each.

PRODUCT SIZE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**71**                      700 each                      Plastic Bottle with Lid, 1-Gallon.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT SIZE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**72**                      800 each                      Plastic Bottle with Trigger Sprayer, 32 oz., Clear.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT SIZE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**73**                      1,300 each                      Plastic Bottle with Trigger Sprayer, One Pint.

PRICE:            \$ \_\_\_\_\_ per Each.

PRODUCT SIZE: \_\_\_\_\_

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**74**                      10 each                      Dispenser, Soap, Recessed, Drawer-type with Soap Vessel.  
Bobrick # B-306 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**75**                      10 each                      Dispenser, Soap, Lavatory Mounted. Dispenser shall contain a piston, spout and top cover constructed of 304 stainless steel. The top cover spacer shall be constructed with impact resistant polyester, the estucheon shall be chrome plated with a high impact resistant ABS. The dispenser body and shank shall have a high impact resistant ABS, with an ABS cylinder valve containing U-packing seal and duckbills plus a stainless steel spring. Additionally, the dispenser shall have be a translucent, shatter resistant 34 oz. Container. Bobrick #B-822 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**76**                      15 each                      Dispenser, Liquid Soap, Stainless Steel with an Adapter for mounting to a plaster wall.  
Lanturn # 1 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

77                    100 each                    Valve for Soap Dispenser.  
Bobrick Sureflo # B-211-79 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

78                    10 each                    Dispenser, Multi-Roll Toilet Tissue, Surface-mounted. Dispenser shall  
have a satin finish, 18-8, type 304, 22 gauge stainless steel, 6 ½” by 11”.  
Bobrick Contura Series, B-288 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

79                    10 each                    Dispenser, Paper Towel, Surface Mounted, 22-Gauge Stainless Steel,  
Satin Finish. Approximate Dimensions: 10-3/4” x 14-3/4”. Dispenser  
must have capability of dispensing approximately 400 C-Fold and  
approximately 525 Multifold towels. Item must be designed to dispense  
both C-Fold and Multi-fold paper towels without adapters or making  
adjustments. Bobrick # B-262 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**80**                    10 each                    Dispenser, C-Fold Paper Towel, White Finish. Approximate Dimensions: 10-1/4" x 13-1/4" x 13-1/4".  
Ft. Howard # 556-01 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**81**                    10 each                    Dispenser, Toilet Seat Cover, Surface Mounted. 22 Gauge Stainless Steel, Satin Finish, Approximate Dimensions: 11" x 15-3/4".  
Bobrick # B-221 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**82**                    10 each                    Disposal, Sanitary Napkin, Surface Mounted, 22 Gauge Stainless Steel, Satin Finish. Approximate dimensions: 10" x 7-1/2".  
Bobrick Contura # B-270 or Approved Equal.

PRICE:            \$ \_\_\_\_\_ per Each.

BRAND NAME: \_\_\_\_\_

PRODUCT NUMBER: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

Delivery will be made within \_\_\_\_\_ calendar days after receipt of order.

**IMPORTANT MAILING INSTRUCTIONS:**

**MAIL TO:** CITY CLERK  
P.O. BOX 839966  
SAN ANTONIO, TX 78283-3966

**PHYSICAL ADDRESS:** CITY CLERK  
CITY HALL (COMMERCE ST. & FLORES ST.)  
100 MILITARY PLAZA, 2ND FLOOR  
SAN ANTONIO, TEXAS 78205

**MARK ENVELOPE:** "BID TO FURNISH JANITORIAL SUPPLIES"  
BIDS TO BE OPENED: 2:00 P.M., JUNE 25, 2004  
BID NO.: A107-05

**REMARKS:**

**2004-2005 CONTRACT FOR**

**Janitorial Supplies  
Disinfectants & Cleaners (A107)**

THIS RIDER is attached to the City of San Antonio bid for the benefit of the agencies listed below; the City assumes no responsibility in the evaluation and award of any contracts that result from this rider. Any contract resulting from this rider is strictly between the individual agencies listed hereon and the bidder.

**BIDDER SHOULD INDICATE BELOW WILLINGNESS TO CONTRACT WITH THE FOLLOWING  
RESPECTIVE AGENCIES**

1. Alamo Community College District YES \_\_\_\_\_ NO \_\_\_\_\_

Specifications and General Conditions, prices, etc. as stipulated in the City of San Antonio bid will apply, with the following exceptions:

- A. Delivery location , delivery schedules and billing instructions will be made by the contracting agency.
- B. Contract will be made between the bidder and the respective agency, at the agency's discretion.

**BIDDER MUST FILL IN THE FOLLOWING:**

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ AUTHORIZED SIGNATURE: \_\_\_\_\_

SIGNER'S TITLE: \_\_\_\_\_

NOTE: Failure to submit this rider will not affect the City of San Antonio bid award.

REMARKS: